



2011-2012 Dependent Verification Worksheet

Office of Financial Aid
1300 S Country Club Road – El Reno, OK 73036
405-422-6250 – Fax: 405-422-1463

Your application was selected for review in a process called “Verification.” In this process, RCC will be comparing information from your application with signed copies of your and your parent(s)’ 2010 Federal tax forms, W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or RCC may need to make corrections.

Complete this verification form and submit it to the Financial Aid Office at Redlands Community College as soon as possible, so that your financial aid won’t be delayed.

What you should do

1. Collect your and your parent(s)’ financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. Talk to your financial aid administrator if you have questions about completing this worksheet.
3. Complete and sign the worksheet—you and at least one parent.
4. Submit the completed worksheet, tax forms, and any other documents RCC requests.
5. RCC will compare information on this worksheet and any supporting documents with the information you submitted on your application. You or the Financial Aid Office at RCC may need to make corrections.

A. Student Information

Name: _____ **SSN/Student ID:** _____

Address: _____ **Date of Birth:** _____

City, State, Zip Code: _____ **Phone Number:** _____

B. Family Information

List the people that your parent(s) will support between July 1, 2011 and June 30, 2012. Include:

- **Yourself**, even if you don’t live with your parents;
- **Your parent(s)**; including stepparent, if applicable;
- **Your parents’ other children** if (a) your parents will provide more than half of their support from July 1, 2011 through June 30, 2012 or (b) the children would be required to give parent information when applying for federal student aid.
- **Other people if they now live with your parents**, your parents provide more than half of their support and your parents will continue to provide more than half of their support from July 1, 2011, through June 30, 2012.

Write the names of all family members who meet the criteria above, whether or not they are in college. Also write in the name of the college for any family member (excluding your parent(s)) who will be attending college at least half-time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree or certificate program. If you need more space, attach a separate sheet of paper.

Full Name	Age	Relationship	College
		<i>Self</i>	Redlands Community College

C. Tax Form and Income Information – Student and Parent

Student

Did you file a 2010 federal income tax return? **Yes** **No**

Parent (step-parent if applicable)

Did your parent(s) file a 2010 federal income tax return? **Yes** **No**

- If you or your parents answered YES**, attach a signed photocopy of your and/or your parent's 2010 Federal Income Tax Return (include all schedules C, D, E, and F), and W-2 Forms.
 - If you did not keep a copy of the tax return, contact the Internal Revenue Service at 1-800-829-1040 to request a Tax Transcript.
- If you or your parents answered NO**, attach a photocopy of your and/or your parents 2010 W-2 Form(s).
 - If 2010 W-2 Form(s) were not received, list your and/or your parents' employers and the amount of money earned from each in 2010.
 - Enter zero if you did not earn any money in 2010.

Wage Earner (i.e. student, mother or father)	Name of Employer	Amount Earned
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

D. Additional Financial Information – Student and Parent

Do not leave any blanks on the following worksheet. If a line item does not apply to you (or your parent) please enter zero.

Additional Financial Information – calendar year 2010

	Student	Parent
Child Support paid because of divorce or separation. Do not include support for children in your parent's household.	\$ _____	\$ _____
Taxable earnings from Federal Work-Study or other need based work programs.	\$ _____	\$ _____
Student grant and scholarship aid reported to the IRS in the adjusted gross income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant or scholarship portions of fellowship and assistantships.	\$ _____	\$ _____
Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Do not enter untaxed combat pay.	\$ _____	\$ _____
Earnings from work under a cooperative education program offered by a college	\$ _____	\$ _____
Worksheet Total	\$ _____	\$ _____

UNTAXED Income – calendar year 2010

Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H and S.	\$ _____	\$ _____
Child Support received for all children (total 2010 amount). Don't include foster care or adoption payments.	\$ _____	\$ _____
Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits). Don't include the value of on-base housing or the value of a basic military allowance for housing.	\$ _____	\$ _____
Veteran's non-education benefits such as Disability, Death Pension or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$ _____	\$ _____
Other untaxed income not reported elsewhere, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$ _____	\$ _____
Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.	\$ _____	\$ _____
Worksheet Total	\$ _____	\$ _____

E. Signatures – Student and Parent

By signing this form, we certify that the information reported to qualify for federal student aid is complete and correct to the best of our knowledge. At least one parent must sign.

Student Signature

Date

Parent Signature

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.