

REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

January 14, 2016

MINUTES

The Board of Regents of Redlands Community College met in session at 7:24 p.m., Thursday, January 14, 2016, in the Regents Room, Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Wednesday January 13, 2016, in prominent public view at the location of the meeting and on the College website, www.redlandsc.edu, in compliance with the Open Meeting Act.

Redlands Community College Board of Regents present:

Jim Kitch	Charlie Beard
Dr. Juanita Krittenbrink	Lynda McColl
Richard Ruhl	Dr. Kent Carder

Redlands Community College Board of Regents absent:

Janie Thompson

Redlands Community College personnel present:

Jack Bryant, President
Jena Marr, Vice President for Finance and Campus Services
Dr. John DeLeon, Provost and VP for Academic Affairs
Matt Newgent, Dean of Campus Life/Athletic Director
Rose Marie Smith, Dean of HLSBS
Reonna Slagell Gossen, Dean of BSTEAM
Kenzi Hull, Executive Assistant to the President
Kim Andrade, Director of Human Resources
Troy Milligan, Director of Institutional Research & Effectiveness | Director for the NASNTI Grant

Guests Present: Dr. Bess Jenkins

Announcements: President Bryant updated the Regents on Carlene Hoefler's funeral services and candle light vigil.

Dr. Carder made a motion, seconded by Dr. Krittenbrink, to approve the minutes of the December 10th, 2015 Board of Regents meetings. Those voting for the motion: Regents Beard, Kitch, McColl, Ruhl, Dr. Carder, and Dr. Krittenbrink. Those voting against the motion: None

Jena Marr presented the Regents with the December financial update.

President Bryant reviewed two "Thank-You" notes from the United Way Co-Coordinators from RCC to Dr. John DeLeon and Matt Newgent. Both gentlemen got a pie in the face for the United Way fundraiser.

Jena Marr updated the Regents on FY17 proposed Academic Service Fee changes and asked for a motion to approve/disapprove the changes. Dr. Krittenbrink made a motion, seconded by Regent Kitch to approve the FY17 Academic Service Fees. Those voting for the motion: Regents Beard, Kitch, McColl, Ruhl, Dr. Carder, and Dr. Krittenbrink. Those voting against the motion: None

Justin Kersey and Richard Rose with Crawford and Associates presented the internal audit to the Regents. Justin said this was a great audit and commended the staff, faculty and Regents. Regent Ruhl made a motion, seconded by Dr. Carder to approve the internal audit. Those voting for the motion: Regents Beard, Kitch, McColl, Ruhl, Dr. Carder, and Dr. Krittenbrink. Those voting against the motion: None

President Bryant updated the Regents on the Fall 2015 President and Vice President's Honor Roll.

President Bryant updated the Regents on the Program Year Closeout Confirmation for Direct Loan Program.

Dr. John DeLeon talked to the Regents about items brought to them by the Curriculum Committee. He asked the Board to vote to approve/disapprove the following items:

Request for Program Modification

BSTEAM

- Certificate of Artificial Insemination: Type of Request—#7
 - Course requirement change, increase of hours from 16 to 19—addition of Agriculture internship class.
 - Reasons for requested action: To meet the hour requirement of the embedded certificate. Class will enhance the hands-on experience of the embedded certificate.
- Pre-Agriculture, AS: Type of Requests—#’s 3, 5, 6, 7
 - #3: Change of Program Name and/or Degree Designation
 - Change: From Pre-Agriculture to Agriculture
 - #5: Option Deletion
 - Deletion of: Enology, Horticulture, Animal Reproduction, Agronomy
 - Reason for requested action: Realigning current curriculum with the four year institution programs/degree.
 - #6: Option Name Change
 - (1) Change: From Agricultural Communication to Agricultural Communications
 - Reason for requested action: The option name change will fit better with the Agriculture programs at the four year institutions and fro the articulation of the program/degree.
 - (2) Change: From Pre-Agricultural Education to Agricultural Education
 - Reason for requested action: The option name change will fit better with the Agriculture programs at the four year institutions and fro the articulation of the program/degree.
 - #7: Program Requirement Changes
 - (1) Change: Agricultural Education option, adjustment of hours from 64 to 65—addition of Math credits and Agriculture Economics courses.
 - Reason for requested action: The Agricultural Education degree option will give a better direction and fit for the classes needed to articulate to a four year agriculture education degree program.
 - (2) Change: Agricultural Communication option, adjustment of hours from 64 to 65—addition of Math credits and Agriculture Economics courses.
 - Reason for requested action: The new classes are needed to update the degree option to align with the newer technology in Agricultural Communications and the requirements for a four year degree.

Dr. Krittenbrink made a motion, seconded by Regent Beard, to approve the changes as recommended by the Curriculum Committee. Those voting for the motion: Regents Beard, Kitch, McColl, Ruhl, Dr. Carder, and Dr. Krittenbrink. Those voting against the motion: None

President Bryant discussed a proposal brought forward to the Regents from Daymon Winborn with Broke Stones Equine, to lease the facility at Jones Road. The Regents will discuss the Jones Road property at the next board meeting.

President Bryant updated the Regents on Representative Harold Wright's intent to file a bill to consolidate community college governing boards, excluding those with constitutionally created boards.

President Bryant updated the Regents on the resignation of Casey Williamson.

President Bryant asked for a vote to approve/disapprove changes to Policy 426 item d Performance Review for staff. Change the wording to read non-renewal of contracts as opposed to lay off during emergency reductions in work force. Regent Kitch made a motion, seconded by Dr. Carder to approve the changes in wording. Those voting for the motion: Regents Beard, Kitch, McColl, Ruhl, Dr. Carder, and Dr. Krittenbrink. Those voting against the motion: None

President Bryant updated the Regents on the state finances for 2016 and beyond.

President Bryant asked for a vote to approve/disapprove the President's Report. Regent Ruhl made a motion, seconded by Dr. Krittenbrink to approve the report. Those voting for the motion: Regents Beard, Kitch, McColl, Ruhl, Dr. Carder, and Dr. Krittenbrink. Those voting against the motion: None

8. At 9:14pm Dr. Carder made a motion, seconded by Regent Kitch to convene into executive session pursuant to 25 O.S.2011, § 307(B)(1) for the purpose of: "Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee";

Proposed Reduction in Force recommendations to the Board concerning the following personnel and positions:

1. Director of Foundation, Development and Alumni, and Coordinator of Contracted and Continuing Education, Jill Worthington
2. Clinical Coordinator/Operations Manager of Health, Laura McKnight
3. Coordinator of Marketing Projects, Carlee Jones
4. Part Time Records Clerk, Amber Keeler

Those voting for the motion: Regents Beard, Kitch, McColl, Ruhl, Dr. Carder, and Dr. Krittenbrink. Those voting against the motion: None

At 10:08pm Regent Kitch made a motion seconded by Dr. Krittenbrink to convene into open session. Those voting for the motion: Regents Beard, Kitch, McColl, Ruhl, Dr. Carder, and Dr. Krittenbrink. Those voting against the motion: None

Regent Ruhl made a motion seconded by Dr. Krittenbrink to approve items 1 through 3 and disapprove item 4. Those voting for the motion: Regents Beard, Kitch, McColl, Ruhl, Dr. Carder, and Dr. Krittenbrink. Those voting against the motion: None

At 10:09pm Dr. Carder made a motion, seconded by Regent Beard to adjourn the meeting. Those voting for the motion: Regents Beard, Kitch, McColl, Ruhl, Dr. Carder, and Dr. Krittenbrink. Those voting against the motion: None

Chairperson	<i>Linda A. McColl</i>	Date	<i>2-11-16</i>
Secretary	<i>Kenji Hull</i>	Date	<i>2-11-16</i>