

REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

October 19, 2017

MINUTES

The Board of Regents of Redlands Community College met in session at 6:58 p.m., Thursday, October 19, 2017, in the Regents Room, Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Wednesday October 18, 2017, in prominent public view at the location of the meeting and on the College website, www.redlandsc.edu, in compliance with the Open Meeting Act.

Redlands Community College Board of Regents present:

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| Jim Kitch | Dr. Kent Carder |
| Dr. Juanita Krittenbrink | Lynda McColl |

Redlands Community College Board of Regents absent:

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| Richard Ruhl | Janie Thompson |
| Dr. David Von Tungeln | |

Redlands Community College personnel present:

Jena Marr, Executive Vice President of Campus Administration and Finance
Brennan Apostolo, Executive Dean for Student Success
Rose Marie Smith, Dean of Service Development and Allied Health
Reonna Slagell-Gossen, Dean of Academic and Institutional Development
Dayna Rowe, Director of Public Communications and Marketing
Kim Andrade, Director of Human Resources
Zach Gutmann, Professor of Chemistry and Sciences, Faculty Senate President
Curtis Brabham, Chief Technology Officer | Campus & Information Security
Troy Milligan, Director of Institutional Research & Effectiveness | Director for the NASNTI Grant
Dr. Julie Flegal-Smallwood, Director of the Native American Serving Non-Tribal Institutions (NASNTI) STEM (Part A) Grant
Eli Zucksworth, Athletic Director | Coordinator of Fitness Training | Head Athletic Trainer | Accreditation Liaison Officer
Kelsey Heggy, Senior Academic Advisor
Kenzi Hull, Executive Assistant to the President

Vice Chairman Carder called the meeting to order at 6:58 p.m. Roll call established the presence of a quorum with four (4) Regents present.

Guests Present: None

Announcements:

None

Regent Kitch made a motion, seconded by Dr. Krittenbrink, to approve the minutes of the September 21st, 2017 Board of Regents meeting. Those voting for the motion: Regents Kitch, Carder, Krittenbrink, and McColl. Those voting against the motion: None

Jena Marr presented the Regents with the September financial update. She also let the regents know that there was some storm damage on October 14 to the ASC generator and HVAC in the Gym. These expenses will be reflected on a future financial update. In addition, the tractor that was approved by the board was purchased and delivered.

Jena Marr read a "Thank-You" from the Oklahoma City Community Foundation.

Jena Marr read a “Thank-You” from Oklahoma Blood Institute.

Jena Marr reviewed a “Thank-You” from the Academic Team to President Bryant.

Jena Marr introduced Nate Atchison, Dan Bledsoe, and Qihua Zhang with Finley and Cook. Dan Bledsoe presented the external audit to the board. Dan said the audit was clean and complemented the staff on how cooperative they were during the audit. Regent Kitch made a motion, seconded by Regent McColl to approve the external audit. Those voting for the motion: Regents Kitch, Carder, Krittenbrink, and McColl. Those voting against the motion: None

Troy Milligan updated the Regents on the Fall 2017 Enrollment Report.

Reonna Slagell-Gossen presented curriculum changes as recommended by the Curriculum Committee A.S in Agriculture and AAS in Sustainable Agriculture:

- i. AAS in Sustainable Agriculture(085)-Program Requirement Change
 - a. Change in course requirements
 - b. Total of 63 hours
- ii. AS in Agriculture(027)-Degree Program Modification
 - a. Archive a current class listed in the A
- iii. Embedded Certificate in Enology
- iv. Embedded Certificate in Viticulture

Dr. Krittenbrink made a motion, seconded by Regent Kitch to approve the curriculum items as presented. Those voting for the motion: Regents Kitch, Carder, Krittenbrink, and McColl. Those voting against the motion: None

Jena Marr updated the Regents on Personnel:

New Hire

- Stevie Jantz – Records Specialist
- Xavier Jackson – Retention Specialist
- Michael Cartwright – Coordinator of Technology Support Services
- Shawn Riley – Technology Support Services Specialist
- Matthew Cherry – Director of Veterans Upward Bound

Resignations

- Karla Mauch - Financial Retention/Scholarship Specialist
- Dr. Larry Kirschner - Stem Curriculum Development Specialist for the Native American Serving Non-Tribal Institutions (NASNTI) Stem (Part A) Grant

Renewals

- Troy Milligan - Director of Institutional Research & Effectiveness and Director of the Native American Serving Non-Tribal Institutions (NASNTI) ANSC (Part F) Grant
- Tamie McCabe - Coordinator of Assessment and Research and Data Analyst/Technology Specialist for the Native American Serving Non-Tribal Institutions (NASNTI) ANSC (Part F) Grant
- Lisa Comer - Native American Serving Non-Tribal Institutions (NASNTI) ANSC (Part F) Grant Data Entry Specialist/Administrative Assistant

- Barbara Cox - Native American Serving Non-Tribal Institutions (NASNTI) ANSC (Part F) Grant Activity Director
- Dr. Julie Flegal-Smallwood - Director of the Native American Serving Non-Tribal Institutions (NASNTI) Stem (Part A) Grant and Director of Higher Learning Commission and Director of Higher Learning Commission (HLC) and Institutional Development and Phi Theta Kappa Advisor
- Dee McKenna - Pre-Professional Sciences Academic Coach for the Native American Serving Non-Tribal Institutions (NASNTI) STEM (Part A) Grant
- Dianna Galloway - Admin and Data Entry Assistant of the Native American Serving Non-Tribal Institutions (NASNTI) Stem (Part A) Grant

Jena Marr updated the Regents on the October 5 Dollars for Scholars Foundation Fundraiser. The event raised \$23,032. She also let the Regents know that President Bryant picked up the annual distribution check from the Oklahoma City Community Foundation on October 5 in the amount of \$42,220. These will go to build more scholarships for our students.


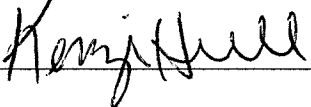
Regent Kitch made a motion, seconded by Regent McColl to approve the President's Report. Those voting for the motion: Regents Kitch, Carder, Krittenbrink, and McColl. Those voting against the motion: None

At 7:31pm Regent McColl made a motion, seconded by Regent Kitch to convene into executive session pursuant to 25 O.S. § 307(B)(4) ("Confidential communications between [the Regents] and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest)," to discuss potential lawsuit with ES2. Those voting for the motion: Regents Kitch, Carder, Krittenbrink, and McColl. Those voting against the motion: None

At 8:03pm, Dr. Krittenbrink made a motion, seconded by Regent Kitch to convene into open session. Those voting for the motion: Regents Kitch, Carder, Krittenbrink, and McColl. Those voting against the motion: None

No motion was made to approve/disapprove matters discussed in executive session.

At 8:04pm, Regent Kitch made a motion, seconded by Dr. Krittenbrink to adjourn the meeting. Those voting for the motion: Regents Kitch, Carder, Krittenbrink, and McColl. Those voting against the motion: None

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| Chairperson |  | Date | 11/9/17 |
| Secretary |  | Date | 11-9-17 |