

# REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

March 5, 2020

## MINUTES

The Board of Regents of Redlands Community College met in session at 7:00 p.m., Thursday, March 5, 2020, in the Regents Room, Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Wednesday March 4, 2020, in prominent public view at the location of the meeting and on the College website, [www.redlandsc.edu](http://www.redlandsc.edu), in compliance with the Open Meeting Act.

### Redlands Community College Board of Regents present:

Jim Kitch

Janie Thompson

Dr. Juanita Krittenbrink

Lynda McColl

### Redlands Community College Board of Regents absent:

Dr. Kent Carder

Dr. David Von Tungeln

### Redlands Community College personnel present:

Jena Marr, Executive Vice President of Campus Administration and Finance

Rose Marie Moore, Chief Academic and Compliance Officer

Dayna Rowe, Executive Director of External Affairs

Kim Andrade, Director of Human Resources

Tricia Hobson, Executive Director of Student Services

Dr. Julie Flegal Smallwood, Director of NASNTI Stem Grant | Director of HLC and Institutional Advancement | PTK Advisor

Brenda Witt, Professor of Microbiology and Life Sciences | Faculty Senate President

Holly Avila, Registrar and Director of Records

Kenzi Hull, Executive Assistant to the President and Executive Vice President of Campus Administration and Finance

Regent Kitch called the meeting to order at 7:00 p.m. Roll call established the presence of a quorum with four (4) Regents present: Jim Kitch, Dr. Juanita Krittenbrink, Janie Thompson, and Lynda McColl

Announcements: None

Regent Thompson made a motion, seconded by Dr. Krittenbrink, to approve the minutes of the January 9, 2020 Board Meeting. Those voting for the motion: Regents Kitch, Krittenbrink, Thompson, and McColl. Those voting against the motion: None

Jena Marr presented the Regents with the January and February financial update.

President Bryant updated the Regents on Redlands receiving the Certified Health Oklahoma Award.

President Bryant updated the Regents on an article in the El Reno Tribune titles Hemp for Hope.

President Bryant updated the Regents on Tyler McKenzie being a semifinalist in the Jack Kent Cooke Transfer Scholarship for the second time in 2 years.

Holly Avila updated the Regents on the Spring 2020 Preliminary Enrollment Report.

Jena Marr updated the Regents on the Campus Facelift Project. The construction will be completed by Graduation.

Jena Marr asked the Regents for a vote to approve/disapprove the Campus Facelift Project purchase expenditure by an additional \$40,000. Dr. Krittenbrink made a motion, seconded by Regent McColl to approve the Campus Facelift Project purchase expenditure by an additional \$40,000. Those voting for the motion: Regents Kitch, Krittenbrink, Thompson, and McColl. Those voting against the motion: None

Jena Marr asked the Regents for a vote to approve/disapprove entering into a contract with Barnes and Noble College for the campus virtual bookstore operations. Dr. Krittenbrink made a motion, seconded by Regent Thompson to approve entering into a contract with Barnes and Noble College for the campus virtual bookstore operations. Those voting for the motion: Regents Kitch, Krittenbrink, Thompson, and McColl. Those voting against the motion: None

President Bryant updated the Regents on the President's and Vice President's Honor Roll.

President Bryant updated the Regents on Women's Basketball Lady Cougats being first in the division and #1 seed at the Regional II Tournaments. He also congratulated Coach Jay Niehues for being selected as Coach of the Year.

Brenda Witt updated the Regents on Faculty Senate. They have been working diligently on reviewing Policy, putting out the resolution for no guns on campus, and Longevity awards for Adjunct Faculty.

President Bryant asked for a vote to approve/disapprove changes to Policy 401: Probation. Regent McColl made a motion, seconded by Regent Thompson to approve the changes to Policy 401: Probation. Those voting for the motion: Regents Kitch, Krittenbrink, Thompson, and McColl. Those voting against the motion: None

President Bryant asked for a vote to approve/disapprove changes to Policy 410: Faculty Evaluations/Merit Pay. Regent McColl made a motion, seconded by Regent Thompson to approve the changes to Policy 410: Faculty Evaluations/Merit Pay. Those voting for the motion: Regents Kitch, Krittenbrink, Thompson, and McColl. Those voting against the motion: None

President Bryant asked for a vote to approve/disapprove changes to Policy 411: Faculty Tenure. Regent McColl made a motion, seconded by Regent Thompson to approve the changes to Policy 411: Faculty Tenure. Those voting for the motion: Regents Kitch, Krittenbrink, Thompson, and McColl. Those voting against the motion: None

President Bryant asked for a vote to approve/disapprove changes to Policy 510: Nondiscrimination and Complaints. Regent McColl made a motion, seconded by Regent Thompson to approve the changes to Policy 510: Nondiscrimination and Complaints. Those voting for the motion: Regents Kitch, Krittenbrink, Thompson, and McColl. Those voting against the motion: None

Jena Marr updated the Regents on Policy 514 Alcoholic Beverages changes. This policy was only updated in the Procedures section to use the official definition of Alcoholic Beverages.

President Bryant asked the Regents for a vote to approve/disapprove discontinuation of the Botanac, LLC partnership with the Industrial Hemp Pilot Project. Regent Thompson made a motion, seconded by Regent McColl to approve the discontinuation of the Botanac, LLC partnership. Those voting for the motion: Regents Kitch, Krittenbrink, Thompson, and McColl. Those voting against the motion: None

President Bryant updated the Regents on the Resignation letter from Regent Richard Ruhl. The board asked it to be noted in the minutes they accept the Resignation Letter with regret and appreciate the years that Regent Ruhl was on the Board. Regent Krittenbrink made a motion, seconded by Regent McColl to accept the letter. Those voting for the motion: Regents Kitch, Krittenbrink, Thompson, and McColl. Those voting against the motion: None

President Bryant updated the Regents on Personnel:

Resignation-

- Ms. Lisa Comer, Administrative and Data Entry Assistant for the Director of the Native American Serving Non-Tribal Institutions (NASNTI) STEM (Part A) Grant

New Hire –

- Ms. Amber Andrews, Retention Specialist
- Mr. Morgan Lucas, Professor of Nursing
- Ms. Lisa Comer, Data Entry/Administrative Assistant for NASNTI Part F Grant
- Ms. Jennifer Miller, Administrative and Data Entry Assistant for the Director of the Native American Serving Non-Tribal Institutions (NASNTI) STEM (Part A) Grant

Termination:

None

Dr. Krittenbrink made a motion, seconded by Regent Thompson to approve the President's Report. Those voting for the motion: Regents Kitch, Krittenbrink, Thompson, and McColl. Those voting against the motion: None

At 8:26pm, Regent McColl made a motion, seconded by Regent Thompson to adjourn the meeting. Those voting for the motion: Regents Kitch, Krittenbrink, Thompson, and McColl. Those voting against the motion: None

Chairperson

Date

5/14/2020

Secretary

Date

5/14/2020

