

# REDLANDS COMMUNITY COLLEGE

Board of Regents Retreat

September 9, 2021

## MINUTES

The Board of Regents of Redlands Community College met in session at 1:00 p.m., Thursday, September 9, 2021, in the Chapel, at Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 1:00 p.m., Wednesday September 8, 2021, in prominent public view at the location of the meeting and on the College website, [www.redlandsc.edu](http://www.redlandsc.edu), in compliance with the Open Meeting Act.

### Redlands Community College Board of Regents present:

Dr. Juanita Krittenbrink	Lori Burns
Dr. David Von Tungeln	Janie Thompson

### Redlands Community College Board of Regents absent:

Dr. Rhys Cole	Lynda McColl
Kassandra Newell	

### Redlands Community College personnel present:

Jack Bryant, President  
Jena Marr, Executive Vice President of Campus Administration and Finance  
Dayna Rowe, Executive Director of External Affairs  
Dr. Julie Flegal-Smallwood, Director of NASNTI Stem Grant | Director of HLC and Institutional Advancement | PTK Advisor  
Dr. Jennifer Alt, Director of Institutional Grants Development and Compliance  
Steve Neuhaus, Manager of Royse Ranch  
Sam Nusz, Director for Artificial Insemination | Manager for the Darlington Applied Research Center  
Annie Pearson, Professor of Agriculture/Department Head of Agriculture/Coordinator of Agriculture Projects and Partnerships/Investigator for Title IX  
Spencer Scotten, Coach of Livestock Judging Team  
Brandon Callis, Professor of Agriculture/Coordinator of Competitive Teams/Coach of Beef Team  
Kenzi Hull, Executive Assistant to the President and Executive Vice President of Campus Administration and Finance

### Guests present:

Students: Lanai Bowman, Kaden Church, Pace Middlestat, Kade Penley

Regent Thompson called the meeting to order at 1:13 p.m. Roll call established the presence of a quorum with four (4) Regents present: Janie Thompson, Dr. David Von Tungeln, Dr. Juanita Krittenbrink, and Lori Burns.

Announcements: President Bryant announced following the Board of Regents meeting later today, there will be a dinner tonight in the Redlands Community College Conference Center with representatives of the students and staff. There will be no business discussion and no action will be taken.

President Bryant introduced Mr. Spencer Scotten, Coach of the Livestock Judging Team. Spencer updated the Regents on the summer Livestock Judging Camp and how the 2021-22 Livestock Judging Team is doing so far this semester. They have 76 kids on the team and will travel to 8-10 states to compete. Spencer had each student introduce themselves.

Dr. Jennifer Alt, Director of Institutional Grants Development & Compliance gave the Regents an update of current grant applications and the overview of our current grants.

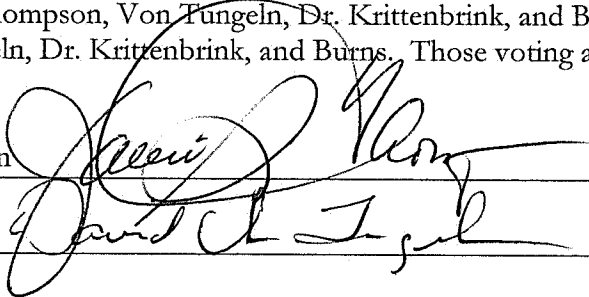
Jena Marr introduced Steve Neuhaus who is our Manager of Redlands/Royse Ranch. Steve updated the Regents on upcoming events and activities at the Royse Ranch.

Kenzi Hull updated the Regents on the Redlands Community College beehives and operations.

Dr. Julie Flegal-Smallwood toured the Regents through the Darlington Greenhouse and gave them a demonstration of the FarmBot operations.

At 2:16pm Dr. Krittenbrink made a motion, seconded by Regent Burns to adjourn. Those voting for the motion: Regents Thompson, Von Tungeln, Dr. Krittenbrink, and Burns. Those voting against the motion: None

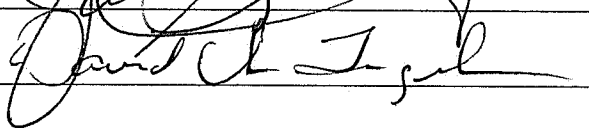
Chairperson



Date

10-14-2021

Secretary



Date

10-14-2021

# REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

September 9, 2021

## MINUTES

The Board of Regents of Redlands Community College met in session at 2:59 p.m., Thursday, September 9, 2021, in the Regents Room, at Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 2:00 p.m., Wednesday September 8, 2021, in prominent public view at the location of the meeting and on the College website, [www.redlandsc.edu](http://www.redlandsc.edu), in compliance with the Open Meeting Act.

### Redlands Community College Board of Regents present:

Dr. Juanita Krittenbrink                      Lori Burns  
Dr. David Von Tungeln                      Janie Thompson  
Lynda McColl

### Redlands Community College Board of Regents absent:

Dr. Rhys Cole  
Kassandra Newell

### Redlands Community College personnel present:

Jack Bryant, President  
Jena Marr, Executive Vice President of Campus Administration and Finance  
Dayna Rowe, Executive Director of External Affairs  
Dr. Julie Flegal-Smallwood, Director of NASNTI Stem Grant | Director of HLC and Institutional Advancement | PTK Advisor  
Dr. Jennifer Alt, Director of Institutional Grants Development and Compliance  
Holly Avila, Registrar and Director of Records  
Marcia Shottenkirk, Professor of Liberal Studies | Department Head of Liberal Arts | Director of Service-Learning  
Troy Milligan, Coordinator of Institutional Research & Effectiveness  
Tomas Manske, Technology Specialist for the Native American Serving Non-Tribal Institutions (NASNTI) STEM (Part A) Grant  
Kenzi Hull, Executive Assistant to the President and Executive Vice President of Campus Administration and Finance

### Guests present:

Students: Lynai Bowman, Caden Church, Shawn Agar, Pace Mittelstatdt, Kade Pendley

Regent Thompson called the meeting to order at 2:59 p.m. Roll call established the presence of a quorum with five (5) Regents present: Janie Thompson, Dr. David Von Tungeln, Dr. Juanita Krittenbrink, Lynda McColl and Lori Burns

Announcements: President Bryant introduced Ms. Whitney Herzog Scimeca, Assistant Attorney General. Mr. Charles A. Dickson III, Assistant Attorney General was not able to attend. Following the Board of Regents meeting, there will be a dinner in the Redlands Community College Conference Center with representatives of the students and staff. There will be no business discussion and no action will be taken.

Regent McColl made a motion, seconded by Dr. Krittenbrink, to approve the minutes of the July 8, 2021 Board Meeting. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Dr. Krittenbrink, and Burns. Those voting against the motion: None

Jena Marr presented the Regents with the July and August financial update.

President Bryant updated the Regents on a “Thank-You” for the Kids College program

President Bryant updated the Regents on Spencer Scotten participating as a Judge in the Texas County Fair

President Bryant updated the Regents on a “Thank-You” for the National Land Judging Contest

Holly Avila updated the Regents on the Fall 2021 Preliminary Enrollment Report.

President Bryant asked for a vote to approve/disapprove changes to Policy 431: Emergency Telework. Dr. Von Tungeln made a motion, seconded by Regent Burns to approve the changes to Policy 431. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Dr. Krittenbrink, and Burns. Those voting against the motion: None

Jena Marr and President Bryant asked for a vote to approve/disapprove entering into a contract with Your Visions Painting, LLC to paint all the exterior trim and fascia on the Cougar Crossing Apartments and Club House in the amount of \$115,000. Regent McColl made a motion, seconded by Dr. Krittenbrink to approve entering into a contract with Your Vision Painting to paint all the exterior trim and fascia on the Cougar Crossing Apartments and Club House in the amount of \$115,000. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Dr. Krittenbrink, and Burns. Those voting against the motion: None

President Bryant asked for a vote to approve/disapprove entering into a contract with Wiley Hicks, JR., Inc. (Construction Manager at Risk) for Emergency repairs due to a water leak in Cougar Crossing apartments 614, 615, 624 in the amount of \$80,900. Dr. Von Tungeln made a motion, seconded by Regent McColl to approve entering into a contract with Wiley Hicks, JR., Inc. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Dr. Krittenbrink, and Burns. Those voting against the motion: None

Jena Marr asked for a vote to approve/disapprove entering into a contract with Johnson Controls to install and upgrade the Redlands Community College HVAC server in the amount of \$57,870. Dr. Krittenbrink made a motion, seconded by Regent Burns to approve entering into a contract with Johnson Controls to install and upgrade the HVAC server. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Dr. Krittenbrink, and Burns. Those voting against the motion: None

Marcia Shottenkirk gave the Regents an update on what Faculty Senate has been working on.

Marcia Shottenkirk updated the Regents on the Custom Cooler donation from Dairy Max for the Redlands Community College Student Food Pantry.

President Bryant asked for a vote to approve/disapprove President Bryant’s request to pursue the trademarking of the name Redlands Community College and their logos. Regent Burns made a motion, seconded by Dr. Krittenbrink to approve President Bryant pursuing the trademarking of the name Redlands Community College and their logos. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Dr. Krittenbrink, and Burns. Those voting against the motion: None

President Bryant asked for a vote to approve/disapprove the President’s request to forward Clay Target Shooting as a coed sport during the October NJCAA declaration of new sports for the 2023-2027 seasons. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Dr. Krittenbrink, and Burns. Those voting against the motion: None

President Bryant updated the Regents on the 2021 Dollars for Scholars event. The fundraiser this year will be a phantom fundraiser due to COVID-19.

President Bryant updated the Regents on the Associate of Applied Science in Applied Technology Degree with

Canadian Valley Technology Center.

President Bryant updated the Regents on New Hire:

- Bryan Larman, General Maintenance Worker (Hired 9-1-2021)
- Tomas Manske, Technology Specialist for NASNTI STEM (Part A) Grant (Hired 9-7-2021)
- Dr. Cindi Cary, Professor of Business (Hired 8-9-2021)
- DeWitte Mandley, Athletics Coordinator (Hired 8-2-2021)
- Steven Neuhaus, Manager of Royse Ranch (Hired 8-9-2021)
- Adriauna Barnett, Administrative Assistant to the Printing Services and Mail Room Operations and Physical Plant Operations (Hired 8-2-2021)
- Carlie McKinney, Cooperative Programs/Advising Specialist (Hired 7-1-2021)

Re-Hire-Grants that have a September Start Date:

- Director for Upward Bound-Kacey Daniels
- Student Engagement Specialist/Budget Coordinator for Title IV Student Support Services Grant-Tori Davis
- Project Director for Title IV Student Support Services Grant-Amy Graham
- Academic Advisor for Title IV Student Support Services Grant-Stevie Dodson
- Academic Specialist for Veterans Upward Bound-Michael Lummus
- Director for Veterans Upward Bound-Randy Reynolds
- Education Specialist for Upward Bound-Mary Stiles
- Academic Specialist for Veterans Upward Bound-Karen White

Resignation: None  
Termination: None

Dr. Krittenbrink made a motion, seconded by Regent McColl to approve the President's report. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Dr. Krittenbrink, Dr. Cole, and Newell. Those voting against the motion: None

Dr. Krittenbrink made a motion seconded by Dr. Von Tungeln to not convene into executive session because action cannot be taken. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Dr. Krittenbrink, Dr. Cole, and Newell. Those voting against the motion: None

New Business-Dr. Krittenbrink made everyone aware that Janice Bowman and Marcia Buford have both passed away.

At 4:16pm, Regent Burns made a motion, seconded by Regent McColl to adjourn. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Dr. Krittenbrink, Dr. Cole, and Newell. Those voting against the motion: None

Chairperson

Date 10-14-2021

Secretary

Date 10-14-2021