

REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

September 13, 2018

MINUTES

The Board of Regents of Redlands Community College met in session at 7:00 p.m., Thursday, September 13, 2018, in the Regents Room, Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Wednesday September 12, 2018, in prominent public view at the location of the meeting and on the College website, www.redlandsc.edu, in compliance with the Open Meeting Act.

Redlands Community College Board of Regents present:

Janie Thompson	Lynda McColl
Richard Ruhl	Jim Kitch
Dr. Kent Carder	Dr. David Von Tungeln*

Redlands Community College Board of Regents absent:

Dr. Juanita Krittenbrink

Redlands Community College personnel present:

Jena Marr, Executive Vice President of Campus Administration and Finance
Rose Marie Moore, Chief Academic Officer
Dayna Rowe, Director of Public Communications, Marketing, Alumni and Foundation
Curtis Brabham, Chief Technology Officer | Campus & Information Security
Kim Andrade, Director of Human Resources
Dr. Julie Flegal-Smallwood, Director of NASNTI Stem Grant | Director of HLC and Institutional Advancement | PTK Advisor
Amy Graham, Director of Student Services
Kelsey Heggy, Senior Academic Advisor
Holly Avila, Registrar and Director of Records
Troy Milligan, Coordinator of Institutional Research & Effectiveness
Dr. Jalelah Abdul-Raheem, Interim Department Head of Nursing and Allied Health
Kenzi Hull, Executive Assistant to the President

Chairman Ruhl called the meeting to order at 7:02 p.m. Roll call established the presence of a quorum with five (5) Regents present: Chairman; Ruhl, Vice Chairman; Dr. Kent Carder, Secretary; Jim Kitch, Secretary; Janie Thompson; and Lynda McColl.

* Denotes late arrival at 7:04pm

Guests Present:

Community Member-Marvin Smith

Dr. Carder made a motion, seconded by Regent Kitch, to approve the minutes of the July 12, 2018 Board of Regents meeting with 2 corrections. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson, Von Tungeln, and McColl. Those voting against the motion: None

Jena Marr presented the Regents with the July and August financial update.

President Bryant updated the Regents on email from NACADA Summer Institute Faculty Kathy Stockwell acknowledging the work of the Redlands team that attended their institute.

President Bryant updated the Regents on Ms. Alyssa Wheeler being selected to participate in an authentic 4-day

NASA experience through the NASA Community College Aerospace Scholars Program (NCAS). Alyssa will travel this fall to Kennedy Space Center in Cape Canaveral, FL. During her visit, she will participate with other community college students in a robotics challenge as well as meet with NASA scientists.

Mr. Smith updated the Regents on the Save our Pool efforts. He thanked the Regents for letting them try to do what they did. Mr. Smith said he would not get into why he thought they did not meet their goal. He offered to meet with any board members in less than a quorum if they chose. President Bryant presented Mr. Smith with a letter of thanks from the Foundation President and the Board of Regent Chairman. The funds donated will be returned to the donors, as the \$100,000 goal was not met.

President Bryant and Dayna Rowe updated the Regents on the upcoming Dollars for Scholars fundraising event October 4 at Festivities in El Reno. This event will raise funds for Scholarships for students.

Holly Avila presented the Regents with the Fall 2018 Preliminary Enrollment Report.

Rose Marie Moore updated the Regents on the NACADA workshop and integration of the new Admissions and Advisement Plan comprised of a blended team.

Rose Marie Moore updated the Regents on the evaluation project for online courses. They are working toward more consistency. They are looking at courses for the Fall semester and doing training to be used system wide. Rose Marie emails if things are not consistent. Troy Milligan was asked to take the lead and every third day he sends an email if it has not been corrected.

Rose Marie Moore updated the Regents on the JED Project. They had an onsite visit August 27 with various representatives from El Reno.

Jena Marr asked the Regents for a vote to approve/disapprove a contract with Trane to replace the Chiller Unit in the Ray Porter Administrative building in the amount of \$220,000 amended to \$268,070.45. Regent Kitch made a motion, seconded by Dr. Carder to approve the contract with Trane to replace the Chiller Unit in the Ray Porter Administrative building. Those voting for the motion: Regents Ruhl, Kitch, Carder, Thompson, Von Tungeln and McColl. Those voting against the motion: None

Kevin Hawk gave an update on Faculty Senate. The Faculty Senate are working on revising a few policies and the Faculty Handbook.

President Bryant asked for a vote to approve/disapprove policy revisions on Policies:

Policy 400 Employment Policies

Policy 403 Retirement

Policy 404 Vacation Leave

Policy 406 Leave of Absence

Dr. Von Tungeln made a motion, seconded by Regent Thompson to approve all policies as revised. Those voting for the motion: Regents Ruhl, Kitch, Carder, Thompson, Von Tungeln and McColl. Those voting against the motion: None

President Bryant asked for a vote to approve/disapprove Policy 430 Guidelines for OSRHE and State System Officials (Including Regents) and Employees Regarding and Proposed State Question and Regarding Primary, Runoff and General Elections. Regent Kitch made a motion, seconded by Dr. Carder to approve Policy 430. Those voting for the motion: Regents Ruhl, Kitch, Carder, Thompson, Von Tungeln and McColl. Those voting against the motion: None

President Bryant updated the Regents on the Task Force for Higher Education. President Bryant continues to meet with the boards across the state. He recently met with the RUSO Board. President Bryant talked about the Inside

Higher Education Report on mergers.

President Bryant updated the Regents on Personnel:

New Hire-

- Dr. Gokul Kadel, Department Head and Professor of Mathematics
- Ronda Warren, Professor of Nursing
- Alena Boynton, Instructor of Nursing

Resignations-

- Saundra Medrano, Associate Director of Nursing and Allied Health

Renewals-

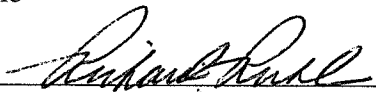
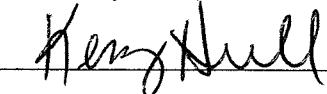
- Tricia Hobson, Project Director for Title IV Student Support Services Grant
- Leigh Smith, Academic Advisor for Title IV Student Support Services Grant
- Carri Beck, Basic Skills Specialist for Title IV Student Support Services Grant
- Kacey Daniels, Director of Upward Bound
- Ashlea Crossley, Education Specialist for Upward Bound

Retirement-

- Beulah Jackson, Switchboard Operator and Administrative Assistant for Printing Services and Mail Room Operations and Physical Plant Operations
- Barbara Cox, Activity Director for the NASNTI ANSC Part F Grant
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Dr. Carder made a motion, seconded by Regent Thompson to approve the President's Report. Those voting for the motion: Regents Ruhl, Kitch, Carder, Thompson, Von Tungeln and McColl. Those voting against the motion: None

At 8:57pm, Regent McColl made a motion, seconded by Dr. Von Tungeln to adjourn the meeting. Those voting for the motion: Regents Ruhl, Kitch, Carder, Thompson, Von Tungeln and McColl. Those voting against the motion: None

Chairperson		Date	10/11/18
Secretary		Date	10-11-18