



## HIGH SCHOOL CONCURRENT RECOMMENDATION FORM

**To Be Completed By High School Officials (Each Semester)**

Student Name: \_\_\_\_\_ High School: \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_

Enrollment Semester: Summer \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Year \_\_\_\_\_

**Redlands Course Desired by Student:** (please indicate whether it is On Campus or Off Campus (IETV or Online))

Course Title	Dept.	Course #	Section #	Credit Hours

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<b>Seniors:</b>	<u><b>Accredited High School:</b></u> Minimum 19 ACT Composite <u><b>OR</b></u> 3.0 unweighted high school GPA <u><b>AND</b></u> a 19 in the appropriate subject area.		<u><b>Home School / Unaccredited High School:</b></u> A student receiving high school level instruction at home or from an unaccredited high school must: Be 17 years of age or older and have a Composite ACT test score of 19. <u><b>OR</b></u> Be 16 years of age and have a Composite ACT test score of 21.	
<b>Juniors:</b>	Minimum 21 ACT Composite <u><b>OR</b></u> 3.5 unweighted high school GPA <u><b>AND</b></u> a 19 in the appropriate subject area.			

**HIGH SCHOOL OFFICIALS:**

I hereby certify that the above named student meets the published admission / requirements, is eligible to satisfy graduation requirements (including curricular requirements for college admission), and that his or her combined high school and college enrollment does not exceed the equivalent of 19 college semester hours. As a result, I recommend that he or she be permitted to enroll in the above named course(s) for the following semester.

X \_\_\_\_\_  
*High School Counselor Signature*

X \_\_\_\_\_  
*High School Principal or Superintendent Signature*

Number of high school credit courses (multiply by three)	_____
	x 3
Equals total high school workload	= _____
(plus) number of college credit hours	+ _____
Equals total workload hours	= _____

\*\* Total workload hours cannot be greater than 19, unless you are a student who qualifies for an extension of credit hours. Please contact a Redlands Concurrent Advisor to see if you qualify.\*\*

**To Be Completed By Student and Parent (Each Semester)**

- We understand that in order to continue enrollment as a high school concurrent student a minimum 2.0 college GPA must be maintained.
- We understand that any schedule adjustment or withdrawal must be approved by the High School Counselor. Failure to withdraw may result in an “F” grade that cannot be removed.
- We understand that courses taken for dual credit may affect high school graduation eligibility. If I drop/withdraw from a concurrent course, I must notify my High School Counselor immediately.

I have read and understand the provisions set forth by my high school and Redlands Community College for my concurrent enrollment. I give permission for Redlands to release my test scores, grades, attendance information, and Redlands transcripts to my high school and parent/legal guardian for the duration of my concurrent enrollment.

**X**

*Signature of Student*

*Date*

I have read and understand the provisions set forth by the high school and Redlands Community College for my son’s or daughter’s concurrent enrollment. I agree to the terms of payment as indicated in the Redlands Community College Course Catalog.

**X**

*Signature of Parent/Legal Guardian*

*Date*

**The following documents are required for concurrent enrollment:**

- Concurrent Recommendation Form (Each Semester)
- High School Transcript
- ACT Scores