

# REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

April 4, 2013

## MINUTES

The Board of Regents of Redlands Community College met in regular session at 7:00 p.m., Thursday, April 4, 2013, in the Regents Room, Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., April 2, 2013, in prominent public view at the location of the meeting and on the College website, [www.redlandsc.edu](http://www.redlandsc.edu), in compliance with the Open Meeting Act.

### Redlands Community College Board of Regents present:

Jim Kitch

Lynda McColl

Tracey Wills

Richard Ruhl

Travis Ketter

### Redlands Community College Board of Regents absent:

Charlie Beard

### Redlands Community College personnel present:

Dr. Larry Devane, President

Bill Baker, Vice President, Academic Affairs

Jack Bryant, Vice President, Workforce & Economic Development

Joel Drury, Vice President, Student Services & Institutional Advancement

Barbara Cox, Math, Science, CJ, HPER & Developmental Studies Division Director

Dr. Laura Gruntmeir, Division Director/PACES

Matthew Hamilton, Director of Technology

Cathie Sales, Acting Division Director of Nursing and Allied Health

Mike Tabor, President, Faculty Association

Sheila Spangler, Fund and Grants Accountant

Kenzi Hull, Administrative Assistant to the President

Guest Present: Students: Mercedes Hardin, Ashley Judge, Gary Agar, Maria Goodwin, Brie Robinson, Cody Johnson, Victoria Rawls, Wesley Griffin, Garrett, Frans, Austin Kinshi, Matt Wiedeman.

Vice Chairperson Ketter called the meeting to order at 7:00 p.m. Roll call established the presence of a quorum with Five (5) Regents present.

Regent Ruhl made a motion, seconded by Regent Kitch, to approve the minutes of the March 7, 2013 Board of Regents meeting. Those voting for the motion: Regents Ketter, McColl, Wills, Kitch, and Ruhl. Those voting against the motion: None

Sheila Spangler presented the third quarter financial report for 2012-2013 fiscal year. Regents were asked for consideration and vote to approve/disapprove the 2012-2013 fiscal year third quarter financial report. Regent Ruhl made a motion, seconded by Regent McColl to accept the third quarter financial report for the 2012-2013 fiscal year. Those voting for the motion: Regents Ketter, McColl, Wills, Kitch, and Ruhl. Those voting against the motion: None

Dr. Devane reviewed a "Thank You" from the Oklahoma Manufacturers Alliance.

Dr. Devane reviewed a "Thank You" from the Oklahoma Correctional Training Academy for RCC's food service staff.

Dr. Devane reviewed a "Thank You" from a Presidential Scholar recipient.

Lonnie Heim (HBC CPAs & Advisors) reviewed the internal audit report asked for consideration and vote to approve/disapprove the report. Regent McColl made a motion, seconded by Regent Kitch to accept the internal audit report. Those voting for the motion: Regents Ketter, McColl, Wills, Kitch, and Ruhl. Those voting against the motion: None

Dr. Laura Gruntmeir provided an overview of successes of the 2012-2013 Four-Time National Champion Livestock Judging team. She also let each student introduce themselves and tell the Regents where they are headed after graduation.

Dr. Laura Gruntmeir invited the Regents for the 2013 RCC Aggie Banquet May 9, 2013 at 6PM. Please let Kenzi Hull know if you can attend.

Matt Weideman (Student) updated the Regents on his receipt of the 2013 Coca-Cola Bronze Scholar award.

Cathie Sales updated the Regents on the 2013 Ashbrook Foundation grant request. Ashbrook allocation will be used to purchase BCMA Bar Code Medication Administration system at \$16,025.

Kim Andrade updated the Regents on the upcoming implementation of new IRS hours work conditions. Part time employees will have to work less than 29 hours per week. Adjunct's will only be able to teach 9 credit hours per semester.

Jack Bryant provided a Kids College handout of classes offered during the June and July session.

Dr. Devane updated the Regents on his receipt of the John and Suanne Roueche Excellence Award through the League for Innovation.

Joel Drury updated and invited the Regents to the 2013 Working Scholars Luncheon. This luncheon honors working students that are nominated by faculty and staff members.

Bill Baker updated and invited the Regents to RCC's Graduation May 10, 2013 at 8 pm.

Dr. Devane updated the Regents on events and student activities in April for National Community College Month.

Dr. Devane provided a listing of items to be declared surplus and asked the Regents to vote to approve/disapprove the surplus items. Regent Kitch made a motion, seconded by Regent Wills to accept the Surplus Property Items. Those voting for the motion: Regents Ketter, McColl, Wills, Kitch, and Ruhl. Those voting against the motion: None

Regent McColl made a motion, seconded by Regent Ruhl, to accept the President's Report. Those voting for the motion: Regents Ketter, McColl, Wills, Kitch, and Ruhl. Those voting against the motion: None

At 8:03 p.m. Regent McColl made a motion, seconded by Regent Wills, for the Board to go into executive session to discuss the employment status of full-time faculty and professional staff for fiscal year 2012-2013 pursuant to 25 O.S. § 307 (B)(1). Those voting for the motion: Regents Ketter, McColl, Wills, Kitch, and Ruhl. Those voting against the motion: None

At 10:09 p.m. Regent Kitch made a motion, seconded by Regent McColl to reconvene in general session. Those voting for the motion: Regents Ketter, McColl, Wills, Kitch, and Ruhl. Those voting against the motion: None

Regent Ruhl made a motion, seconded by Regent Kitch to accept the recommendation to hire Jena Marr as the Vice President of Finance and Campus Services. Those voting for the motion: Regents Ketter, Kitch, and Ruhl. Those voting against the motion: McColl, Wills

Regent Kitch made a motion, seconded by Regent McColl, to accept the resignation of Deirdre Steiner. Those voting for the motion: Regents Ketter, McColl, Wills, Kitch, and Ruhl. Those voting against the motion: None

Regent Wills made a motion, seconded by Regent Ruhl, to accept the recommendation of hiring Carlee Nicklos as Director of Communications and Marketing. Those voting for the motion: Regents Ketter, McColl, Wills, Kitch, and Ruhl. Those voting against the motion: None

Regent Ruhl made a motion, seconded by Regent McColl, to accept the resignation of Chris Grace. Those voting for the motion: Regents Ketter, McColl, Wills, Kitch, and Ruhl. Those voting against the motion: None

Old Business to come before the board: None

New business to come before the board: None

At 10:13 p.m. Regent Wills made a motion, seconded by Regent McColl, to adjourn the meeting. Those voting for the motion: Those voting for the motion: Regents Ketter, McColl, Wills, Kitch, and Ruhl. Those voting against the motion: None

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Chairperson

Date

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Secretary

Date