

REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

September 5, 2013

MINUTES

The Board of Regents of Redlands Community College met in regular session at 7:03 p.m., Thursday, September 5, 2013, in the Regents Room, Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Tuesday September 3, 2013, in prominent public view at the location of the meeting and on the College website, www.redlandsc.edu, in compliance with the Open Meeting Act.

Redlands Community College Board of Regents present:

Jim Kitch	Charlie Beard
Lynda McColl	Richard Ruhl
Kent Carder	

Redlands Community College Board of Regents absent:

Travis Ketter	Tracey Wills
---------------	--------------

Redlands Community College personnel present:

Jack Bryant, Acting President
Bill Baker, Vice President, Academic Affairs
Dr. Amanda Evert, Vice President
Jena Marr, Vice President for Finance and Campus Services
Joel Drury, Vice President for Student Services and Institutional Advancement
Dr. Laura Gruntmeir, Division Director for PACES and LS & MS
Barbara Cox, Division Director for Performance Arts and CAMS & DF
Cathie Sales, Division Director for Nursing and Allied Health
Matthew Hamilton, Director of Technology
Kim Andrade, Director of Human Resources
Dr. Bill Phillips, Professor
Kenzi Hull, Administrative Assistant to the President

Guests Present: Traci Chapman (El Reno Tribune)

Vice Chairperson Beard called the meeting to order at 7:03 p.m. Roll call established the presence of a quorum with Five (5) Regents present.

Regent McColl made a motion, seconded by Regent Carder, to approve the minutes of the June 24, 2012 Board of Regents meeting. Those voting for the motion: Regents Beard, McColl, Kitch, Ruhl and Carder. Those voting against the motion: None

Regent Ruhl made a motion, seconded by Regent Kitch, to approve the minutes of the June 27, 2012 Board of Regents meeting. Those voting for the motion: Regents Beard, McColl, Kitch, Ruhl and Carder. Those voting against the motion: None

Regent Carder made a motion, seconded by Regent McColl, to approve the minutes of the August 6, 2012 Board of Regents meeting. Those voting for the motion: Regents Beard, McColl, Kitch,

Ruhl and Carder. Those voting against the motion: None

Jena Marr presented the Regents with a Financial update.

Jena Marr presented the 2012/2013 fourth quarter financial report and Regents were asked to vote to approve/disapprove the report. Regent Ruhl made a motion, seconded by Regent Carder, to approve the financial report. Those voting for the motion: Regents Beard, McColl, Kitch, Ruhl and Carder. Those voting against the motion: None

Bill Baker updated the Regents on RCC's Fall 2013 In-Service activities.

Jack Bryant reviewed a "Thank You" from United Way for RCC's contribution to their campaign this year.

Jack Bryant reviewed a "Thank You" from Feed the Children for RCC's participation in the Tornado Relief event.

The 2012-2013 external annual audit report will be presented at the October 10, 2013 Board of Regents Meeting.

Dr. Gruntmeir discussed 4 new certificate programs for 2013-2014. Artificial Insemination certificate requires 16 hours, Equine Sciences certificates requires 18 hours, Enterprise Development certificate requires 18 hours, School Age Children certificates requires 16 hours for completion.

Bill Baker delivered the Fall 2013 enrollment report showing the institutional breakdown.

Andrew Snyder and Jack Bryant presented the Regents with the Chapel Creek Winery Lease for the current fiscal year and were asked to vote to approve/disapprove the lease. Regent Ruhl made a motion, seconded by Regent Carder, to approve the Chapel Creek Winery Lease. Those voting for the motion: Regents Beard, McColl, Kitch, Ruhl and Carder. Those voting against the motion: None

Jena Marr presented the Regents with a pass through cost for collections fees on past due accounts and asked for a vote to approve/disapprove the pass through cost. Regent McColl made a motion, seconded by Regent Kitch, to approve the pass through cost. Those voting for the motion: Regents Beard, McColl, Kitch, Ruhl and Carder. Those voting against the motion: None

Dr. Phillips presented the Regents with four Department of Commerce grants and two USDA grants they have applied for.

Jack Bryant updated the Regents on his presentation and acceptance of the Redlands Community College 2014 Budget to the Oklahoma State Regents for Higher Education on September 4th, 2013.

Joel Drury discussed the details of the Beans and Jeans fundraiser on September 10, 2013.

Jack Bryant asked for a vote to approve/disapprove vehicles #40 and #41 for surplus. Regent Carder made a motion, seconded by Regent Ruhl, to approve surplus of the vehicles. Those voting for the motion: Regents Beard, McColl, Kitch, Ruhl and Carder. Those voting against the motion: None

Jack Bryant updated the Regents on the Darlington Chapel companion stone.

Jena Marr asked for a vote to approve/disapprove the purchase of a 1 ton dually truck. Regent Kitch made a motion, seconded by Regent Carder, to approve the purchase of the 1 ton dually for up to \$35,000. Those voting for the motion: Regents Beard, McColl, Kitch, Ruhl and Carder. Those voting against the motion: None

Kim Andrade asked for a vote to approve/disapprove continuation of Retiree Insurance coverage. Regent Ruhl made a motion, seconded by Regent Carder, to approve the continuation of retiree insurance coverage as outlined in the policy and procedure manual. Those voting for the motion: Regents Beard, McColl, Kitch, Ruhl and Carder. Those voting against the motion: None

Jack Bryant discussed with the board member the formation of an Insurance and Benefits committee. This item was tabled.

Dr. Amanda Evert discussed an extension RCC received on the Institutional Effectiveness Report until July 2014.

Regent Carder made a motion seconded by Regent Ruhl to approve the President's Report. Those voting for the motion: Regents Beard, McColl, Kitch, Ruhl and Carder. Those voting against the motion: None

At 9:15 p.m. Regent Kitch made a motion, seconded by Regent Ruhl, for the Board to go into executive session to discuss the employment status of full-time faculty and professional staff for fiscal year 2010-2011 pursuant to 25 O.S. § 307 (B)(1). Those voting for the motion: Regents Beard, McColl, Kitch, Ruhl and Carder. Those voting against the motion: None

At 9:49 p.m. Regent Kitch made a motion, seconded by Regent McColl to reconvene into Open Meeting. Those voting for the motion: Regents Beard, McColl, Kitch, Ruhl and Carder. Those voting against the motion: None

Regent Ruhl made a motion, seconded by Regent McColl to accept the resignation of Pamela Seigel. Those voting for the motion: Regents Beard, McColl, Kitch, Ruhl and Carder. Those voting against the motion: None

At 9:52 p.m. Regent Kitch made a motion, seconded by Regent McColl to adjourn the meeting. Those voting for the motion: Regents Beard, McColl, Kitch, Ruhl and Carder. Those voting against the motion: None



Chairperson



Date



Secretary



Date