


# REDLANDS COMMUNITY COLLEGE

## ONLINE ENROLLMENT GUIDE w/ LOCATION TRANSLATIONS

**REMINDER:** Since online enrollment is new to Redlands, we ask that you first obtain a degree audit to ensure you select the right classes. A degree audit can be obtained from RCCConnect or from the Registrar's Office. If you never have had a degree audit ran, please contact the Registrar's Office, first.

If you find that you are eligible to enroll online from this manual, go to <http://www.redlandsc.edu> and login to the Redlands website with your username and password (same as used for RCC email or online courses), click on the icon for 'RCCConnect' and login to RCCConnect with the same username and password from above. Click the link to 'Add/Drop Courses' under the 'Registration' heading in RCCConnect, but remember you are responsible for any classes you may take that do not apply toward your degree program. If you find you are not eligible to enroll, please contact the appropriate office for assistance.

 Who can enroll online?

- Any student who passes all of the online enrollment criteria established by the Director of Enrollment Management and the Division Directors of Instruction.

 What are the online enrollment criteria?

- First-time college students and first-time RCC transfer students CANNOT enroll online.
- You must have been advised by a Redlands Student Services advisor for at least one semester and know how to read and use your online degree audit, the class schedule, course catalog, and this online enrollment guide with location translation table.
- If you are a member of any of the following special groups, you CANNOT enroll online:
  - Concurrent high school students
  - Project AIMS students
  - Tech Center students
  - Students majoring in the AAS – CJ degree
  - Scholars for Excellence in Child Care students
  - Developmental courses students – students who need to take ENGL 0113, ENGL 0123, COM 0123, COM 0133, MATH 0013, MATH 0103, MATH 0113, and MATH 0123
- You must have completed at least a total of 12 credit hours.

- ❑ Students who need to enroll in MATH 1513 – College Algebra or ENGL 1113 – English Composition I must contact an advisor in Student Services; neither class is eligible for online enrollment.
- ❑ Students CANNOT enroll online in nursing (NURS) courses.
- ❑ If you have ANY type of academic or financial hold, you CANNOT enroll online.
  
- ❑ Please carefully read through the location translations below – make sure you take classes convenient for you. For example, if you live in El Reno, OK, you probably want to take classes that take place on-campus or nearby – you wouldn’t want to take a class in Seiling, OK (abbreviated SEILING) or Shattuck, OK (abbreviated SHATCK). The Darlington campus is approximately 3.2 miles north and 3 miles west of El Reno, and the Royse campus is approximately 5.6 miles north of El Reno. All other locations are outside of the El Reno area and are considered off-campus. Please call Student Services at 405.422.1417, if you have questions about the location of a class.

### **Location Translation Table**

<b>ABBREVIATION</b>	<b>FULL LOCATION</b>	<b>CAMPUS</b>
AGH102	Darlington Ag Hall	Darlington
ALEX	Alex	OFF-CAMPUS
AMBPOC	Amber-Pocasset	OFF-CAMPUS
ANDRIV	Anadarko - Riverside School	OFF-CAMPUS
ANDRKO	Anadarko	OFF-CAMPUS
AS106	Office	Main
AS107	Laboratory	Main
AS109	Office	Main
AS110	Office	Main
AS111	Laboratory	Main
AS116	Classroom & Laboratory	Main
AS119	Office	Main
AS205	Classroom	Main
AS206	Classroom	Main
AS207	Classroom	Main
AS208	Classroom	Main
AS221	Office	Main
AS222	Office	Main
AS223	Office	Main
AS224	Classroom & Laboratory	Main
AS225	Office	Main
AS229	Laboratory	Main
AUTC	Autry Technology Center	OFF-

		CAMPUS
BB100	Batting & Pitching Area	Main
BB101	Office	Main
BB107	Office	Main
BBFLD	Baseball Field	Main
BILNGS	Billings	OFF-CAMPUS
BINGON	Binger-Oney	OFF-CAMPUS
BURLNG	Burlington	OFF-CAMPUS
C&ACPX	Cheyenne/Arapaho Tribal Complex	OFF-CAMPUS
C101	Office	Main
C102	Office	Main
C103	Office	Main
C104	Office	Main
C105	Office	Main
C106	Office	Main
C107	Office	Main
C108	Office	Main
C109	Office	Main
C110	Office	Main
C111	Office	Main
C112	Office	Main
C114	Office	Main
CANTON	Canton	OFF-CAMPUS
CARNEY	Carney	OFF-CAMPUS
CASHIN	Cashion	OFF-CAMPUS
CC103	Culture Center - Room 03	Main
CC104	Culture Center - Room 01	Main
CH103	Office - Darlington	Darlington
CH104	Office - Darlington	Darlington
CHCKTC	Chickasha @ Tech Center - IETV only	OFF-CAMPUS
CHCTAW	Choctaw @ Tech Center - IETV only	OFF-CAMPUS
CHERKE	Cherokee	OFF-CAMPUS
CKTC	Caddo-Kiowa Tech Center	OFF-CAMPUS
CRDELL	Cordell	OFF-CAMPUS
CTTC	Chisholm Trail Technology Center	OFF-CAMPUS
CVTC	Canadian Valley Tech Center	OFF-CAMPUS
CVTCKK	Canadian Valley Tech Center - Chickasha (non-IETV)	OFF-CAMPUS
DCLA	Deer Creek - Lamont	OFF-CAMPUS
DEL119	DeLaval Building @ Darlington	Darlington
DOVER	Dover	OFF-CAMPUS

DRMND	Drummond	OFF-CAMPUS
EOTC	Eastern Oklahoma Technology Center	OFF-CAMPUS
FARGO	Fargo	OFF-CAMPUS
FCI	FCI	OFF-CAMPUS
FCI-C	FCI - Camp	OFF-CAMPUS
FCI-CV	FCI by CVTC	OFF-CAMPUS
FREEDM	Freedom	OFF-CAMPUS
FTCOBB	Fort Cobb	OFF-CAMPUS
FTRENO	Fort Reno	OFF-CAMPUS
FTSPLY	Fort Supply	OFF-CAMPUS
GAGE	Gage	OFF-CAMPUS
GEARY	Geary	OFF-CAMPUS
GPCF	Great Plains Correctional Facility	OFF-CAMPUS
GRCMNT	Gracemont	OFF-CAMPUS
GUTHRE	Guthrie	OFF-CAMPUS
H100	Classroom	Darlington
H101	Classroom	Darlington
H102	Laboratory	Darlington
H104	Classroom	Darlington
H105	Office	Darlington
H106	Office	Darlington
H107	Office	Darlington
H108	Classroom	Darlington
H109	Classroom	Darlington
H115	Office	Darlington
H116	Classroom	Darlington
H117	Office	Darlington
HE18	Health South Complex - Room 18	Main
HENESY	Hennessey	OFF-CAMPUS
KINGF	Kingfisher	OFF-CAMPUS
KRMHLS	Kremlin-Hillsdale	OFF-CAMPUS
LAVERN	Laverne	OFF-CAMPUS
LAWTON	Lawton	OFF-CAMPUS
LEEDEY	Leedey	OFF-CAMPUS
LOKEBA	Lookeba-Sickles	OFF-CAMPUS
LOMEGA	Lomega-Omega	OFF-

		CAMPUS
LRC01	Learning Resources Center - Room 01	Main
LRC03	Office	Main
LRC10	Learning Resources Center - Room 10	Main
LRC13B	Office	Main
LRC15	Office	Main
LRC20	Library	Main
LRC21A	Learning Resources Center - AAA Center - North Lab	Main
LRC24A	Multimedia Building - IETV Receive/Multipurpose - Room 24A	Main
LRC25	Office	Main
LRC26	Office	Main
LRC27	Office	Main
MATC	Mid-America Technology Center	OFF-CAMPUS
MCC	Mustang Community Center	OFF-CAMPUS
MEDFRD	Medford	OFF-CAMPUS
MERCY	Mercy Hospital	OFF-CAMPUS
MINCO	Minco	OFF-CAMPUS
MM107	Multimedia Building - Art Gallery	Main
MM116	Office	Main
MM117	Office	Main
MM119	Conference	Main
MM122	Office	Main
MM123	Multimedia Building - IETV Receive/Multipurpose - Room 123	Main
MM125	Multimedia Building - Room 125	Main
MM129	Multimedia Building - Room 129	Main
MM131	Office	Main
MM133	Headend Center	Main
MM207	Multimedia Building - Room 207	Main
MM208	Multimedia Building - Room 208	Main
MM209	Multimedia Building - Room 209	Main
MM210	Multimedia Building - Room 210	Main
MM211	AIMS Office	Main
MM212	Office	Main
MM213	Office	Main
MM214	Multimedia Building - Room 214	Main
MM215A	Classroom	Main
MM215B	Classroom	Main
MORISN	Morrison	OFF-CAMPUS
MULORL	Mulhall-Orlando	OFF-CAMPUS
MUSTNG	Mustang	OFF-CAMPUS
N101	Office	Main
N101A	Office	Main
N101B	Office	Main
N103	Office	Main
N103-1	Office	Main
N103A	Regents Room	Main

N104	Main Building - North Hall - Room 104	Main
N105	Office	Main
N105A	Office	Main
N105B	Office	Main
N105C	Office	Main
N106	Main Building - North Hall - Room 106	Main
N107	Main Building - North Hall - Room 107	Main
N108	Main Building - North Hall - Room 108	Main
N110	Main Building - North Hall - Room 110	Main
N112	Main Building - North Hall - Room 112	Main
N118	Office	Main
N134	Office	Main
N135	VP for Finance & Operations	Main
NCC	North Care Counseling Center - Oklahoma City	OFF-CAMPUS
NINNEK	Ninnekah	OFF-CAMPUS
NORMAN	Norman	OFF-CAMPUS
OE01	Occ/Tech Education Building - Room 01	Main
OE02	Occ/Tech Education Building - Room 02	Main
OE02A	Office	Main
OE03	Office	Main
OE03A	Office	Main
OE03B	Office	Main
OE03C	Office	Main
OE04	Occ/Tech Education Building - Room 04	Main
OE06A	Office	Main
OE06C	Office	Main
OE06D	Office	Main
OE103	Office	Main
OE105	Office	Main
OE106	Office	Main
OE107	Office	Main
OE110	Occ/Tech Education Building - Nursing Lab - Room 110	Main
OE111	Occ/Tech Education Building - Room 111	Main
OE114	Office	Main
OE115	Office	Main
OE117	Office	Main
OE118	Office	Main
OE119	Occ/Tech Education Building - Room 119	Main
OE120	Occ/Tech Education Building - Room 120	Main
OE121	Occ/Tech Education Building - Room 121	Main
OE122	Occ/Tech Education Building - Nursing Lab - Room 122	Main
OE130	Office	Main
OE131	Conference Room	Main
OE133	Office	Main
OE135	Office	Main
OE2D	Office	Main
OKARCH	Okarche	OFF-CAMPUS
OKEENE	Okeene	OFF-CAMPUS

OSUOKC	OSU - Oklahoma City	OFF-CAMPUS
OUMC	OU Medical Center	OFF-CAMPUS
PDMT	Piedmont	OFF-CAMPUS
PE01	Physical Education Building - Room 01	Main
PE02	Physical Education Building - Room 02	Main
PE02A	Physical Education Building - Room 02	Main
PE02B	Physical Education Building - Room 02	Main
PE02C	Physical Education Building - Room 02	Main
PE02D	Physical Education Building - Room 02	Main
PE04	Office	Main
PE05	Office	Main
PE07	Office	Main
PE08	Office	Main
PE09	Office	Main
PE10	Physical Education Building - Room 10	Main
PE28	Pool - Natatorium	Main
PE41	Gym	Main
PNDCRK	Pond Creek	OFF-CAMPUS
RCC103A	Conference Center - Room A	Main
RCC103B	Conference Center - Room B	Main
RCC103C	Conference Center - Room C	Main
RCC109	Office	Main
RCC110	Office	Main
RCC111	Office	Main
RCC113	Division Directors' Conference Room	Main
RINGWD	Ringwood	OFF-CAMPUS
RPB101	Royse Ranch Portable Building #1	Royse
RPB102	Royse Ranch Portable Building #2	Royse
S101	Main Building - South Hall - Room 101	Main
S101A	Office	Main
S101B	Office	Main
S103	Main Building - South Hall - Room 103	Main
S103A	Office	Main
S104A	Office	Main
S104B	Office	Main
S104C	Office	Main
S104E	Office	Main
S104G	Office	Main
S104H	Office	Main
S104I	Office	Main
S105	Main Building - South Hall - Room 105	Main
S107	Main Building - South Hall - Room 107	Main
S107A	Office	Main
S107B	Office	Main
S107C	Office	Main
S107D	Office	Main

S109	Main Building - South Hall - Room 109	Main
S109A	Office	Main
S111	Main Building - South Hall - Room 111	Main
S111A	Office	Main
S113	Main Building - South Hall - Room 113	Main
S115	Main Building - South Hall - Room 115	Main
SAYRE	Sayre	OFF-CAMPUS
SC04	Office	Main
SC04A	Office	Main
SC04B	Office	Main
SC105	Office	Main
SC112	Redlands Room	Main
SEILNG	Seiling	OFF-CAMPUS
SH100	Shop Area	Darlington
SHAMUT	Sharon-Mutual	OFF-CAMPUS
SHATCK	Shattuck	OFF-CAMPUS
SWOSU	Southwestern (IETV)	OFF-CAMPUS
TBA	To Be Announced	
TUTTLE	Tuttle	OFF-CAMPUS
UNION	Union City	OFF-CAMPUS
VERDEN	Verden	OFF-CAMPUS
WATNGA	Watonga	OFF-CAMPUS
WAYNKA	Waynoka	OFF-CAMPUS
WEBCT	WebCT - Fully Online	Main
WOODWD	Woodward	OFF-CAMPUS
WSTC	Western Technology Center	OFF-CAMPUS
YUKINT	Yukon - Integris Hospital	OFF-CAMPUS
YUKON	Yukon	OFF-CAMPUS