

REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

November 5, 2020

MINUTES

The Board of Regents of Redlands Community College met in session at 7:00 p.m., Thursday, November 5, 2020, in the MM125, at Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Wednesday November 4, 2020, in prominent public view at the location of the meeting and on the College website, www.redlandsc.edu, in compliance with the Open Meeting Act.

Redlands Community College Board of Regents present:

Jim Kitch
Lori Burns
*Dr. David Von Tungeln

Dr. Juanita Krittenbrink
Dr. Rhys Cole

Redlands Community College Board of Regents absent:

Janie Thompson
Lynda McColl

Redlands Community College personnel present:

Jack Bryant, President
Jena Marr, Executive Vice President of Campus Administration and Finance
Rose Marie Moore, Chief Academic and Compliance Officer
Dayna Rowe, Executive Director of External Affairs
Kim Andrade, Director of Human Resources
Dr. Julie Flegal-Smallwood, Director of NASNTI Stem Grant | Director of HLC and Institutional Advancement | PTK Advisor
Eli Zucksworth, Athletic Director | Coordinator of Fitness Training | Head Athletic Trainer | Accreditation Liaison Officer
Randy Reynolds, Director of Veterans Upward Bound
Brenda Witt, Professor of Microbiology and Life Sciences
Tamie McCabe, Coordinator of Assessment & Research & Data Analyst | Technology Specialist for the NASNTI ANSC Part F Grant
Troy Milligan, Coordinator of Institutional Research & Effectiveness
Kenzi Hull, Executive Assistant to the President and Executive Vice President of Campus Administration and Finance

Guests present:

None

Regent Kitch called the meeting to order at 7:01 p.m. Roll call established the presence of a quorum with four (4) Regents present: Jim Kitch, Dr. Juanita Krittenbrink, Lori Burns, and Dr. Rhys Cole

Announcements: None

Dr. Krittenbrink made a motion, seconded by Dr. Cole, to approve the minutes of the October 8, 2020 Board Meeting. Those voting for the motion: Regents Kitch, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

Jena Marr presented the Regents with the October financial update.

President Bryant shared a letter of renewal for Redlands to continue participating in State Authorization Reciprocity Agreement (SARA).

President Bryant shared a letter from the Online Consortium of Oklahoma that was thanking Dr. Kadel, Dr. Coughlan and Kristen Winterrowd for their participation.

President Bryant asked for a vote to approve/disapprove the Board of Regents Meeting dates for 2021. Dr. Cole made a motion, seconded by Regent Burns to approve the dates for 2021 as presented. Those voting for the motion: Regents Kitch, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None motion

Regent Kitch appointed Dr. Von Tungeln, Dr. Krittenbrink and Regent Thompson to a Presidential Review Ad-Hoc Committee and asked for a vote to approve/disapprove his appointment. Regent Kitch made a motion, seconded by Dr. Cole to approve the appointment. Those voting for the motion: Regents Kitch, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

President Bryant and Regent Kitch discussed the President's evaluation packets with the Regents. They asked that everyone review and email the completed documents to Kenzi Hull.

Brenda Witt updated the Regents on what Faculty Senate has been working on. They have been working on reviewing policies and procedures making updates.

Randy Reynolds presented the Veterans Upward Bound program to the Regents. Randy retired from the Air Force in 2008 after 24 years of service. He was a Defense Contractor for 7 years supporting the Office of the Under Sec of Defense and the Office of the Vice Chairman of the Joint Chiefs of Staff. Prior to becoming the Director for VUB here at Redlands, he worked for OK Department of Veterans Affairs as the OKC/NW Region Manager and Congressional Liaison. Veterans Upward Bound is a no cost to the veteran Department of Education funded program designed to help the veteran refresh their academic skills at the same time building the confidence needed to be successful in completing a degree or Vo Tech program. The VUB program services include:

- Refresher classes that have put off pursuing a college education.
- Assistance with Tutorial & Study Skills Assistance
- Assistance with applications to a Vo Tech or college or university.
- Assistance with applying for financial aid.
- Academic advice and assistance.
- Career Counseling.

The VUB program eligibility:

- Assistance with Be a veteran with 181 or more days active duty service and discharged under conditions other than dishonorable; and
- Meet the criteria for low-income according to guidelines published annually by the Department of Education, AND/OR a first-generation potential college graduate; and
- Demonstrate academic need

What is VUB at Redlands Community College?

- The DoE funded budget for the 20-21 FY is about \$347,000.00
- They have a staff of 7 members (3 full time / 4 part time)
- Their grant Service area covers 14 OK Counties (Blaine, Caddo, Canadian, Comanche, Garfield, Grady, Kay, Kiowa, Lincoln, Logan, Noble, Oklahoma, Pawnee and Stephens)
- The Grant tasks us to provide VUB services to at least 125 veterans each FY.

They are we here at Redlands – They are doing OK but have room for improvement –

- Randy said he doesn't believe there are problems -- He sees challenges that just need work a rounds
- Their biggest challenge right now is COVID. Outreach opportunities to go out and find and meet with our target veteran population has stopped.

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- COVID has forced them to think outside the box – Working with the marketing office, they are developing a Social Media Outreach program.
- If approved by the DoE -- The vision is that when our veteran target population clicks on their smart phone a box pops up with VUB Redlands Community College or when the GOOGLE Search something a Veterans Upward Bounds Redland Community College add pops up.
- New Office location away from the VA Hospital – OESC Workforce office space
- The VUB team’s goal is to take care of our OK veterans in every way possible.

Randy asked for any questions.

Dayna Rowe updated the Regents on the 2020 Dollars for Scholars Phantom Fund Raiser. They appreciate the support from the Regents. They want to do one more bug push. The Scholarship applications went live as of November 1st. They have 350 corvette raffle tickets to sale. They will do the drawing once all are sold.

President Bryant updated the Regent on COVID and Operational and Academic Plans for the remainder of the Fall 2020 Semester and Spring Semester 2021.

Dr. Julie Flegal-Smallwood and Eli Zucksworth presented the Regents with a power point that told them about the HLC Accreditation visit. Highlights:

- All 7 Board members participated
- Over 30 students participated in sessions, and RCC had a significantly higher than average return rate on the Student Survey
- Members from Faculty Senate and all standing institutional committees participated in targeted sessions
- Faculty participation included both full-time and adjunct faculty
- Staff participation included representatives from all areas attending one or more sessions
- Team was impressed with speed of response to requests, and reiterated multiple times “Redlands family” was readily felt and observed
- Significant deficiencies found during the last visit were no longer problematic, most notably financial disarray, leadership/cohesiveness challenges, and a work environment which did not constantly promote best practices and integrity

All of the Criteria for HLC were met. RCC received the Final Report on November 5, 2020. The recommendation is as follows:

- 10 year Reaffirmation of Accreditation (next visit 2030-2031)
- Eligibility to select Pathway for next Accreditation Cycle
- Interim Report due 10/01/2021 to reflect areas of concern with specialty program accreditation (ACEN) and program review process.

The recommended action is forwarded to HLC’s Institutional Actions Council for a vote. Next Meeting Times are: November 15-16, January 10-11, February 28-March 1. Within two weeks, HLC provides Redlands with an Action Letter. Within 30 days of the vote, HLC will post a summary of IAC actions on its website, and accreditation status can be electronically verified.

President Bryant updated the Regents on the 2020 Oklahoma Association of Community Colleges employee recognition awards.

- Outstanding Staff-Yesenia Mayorga
- Outstanding Professional Staff- Tamie McCabe
- Outstanding Faculty-Todd Hobson

President Bryant updated the Regents on Personnel:

New Hire:

- None

Resignations:

- Jessica Wilson-Infrastructure Manager

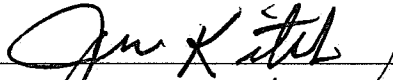
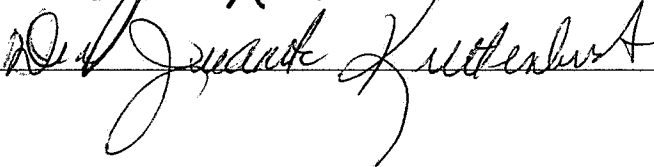
Retirement:

- Larry Davis, General Maintenance Worker

Regent Burns made a motion, seconded by Dr. Cole to approve the President's Report. Those voting for the motion: Regents Kitch, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

At 8:17pm, Dr. Krittenbrink made a motion, seconded by Regent Burns to adjourn the meeting. Those voting for the motion: Regents Kitch, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

* Denotes late arrival-Dr. Von Tungeln arrived at 7:27pm

Chairperson		Date	12/3/2020
Secretary		Date	12/3/2020